

TOWN OF WINDHAM
Invitation to Bid
RAIL TRAIL PAVING IMPROVEMENT PROJECT

The Town of Windham is currently inviting bids from qualified individuals or companies, acting singularly or in consortium, to repave 1800 LF +/- of the Windham Rail Trail, known as the “rainforest”, including drainage improvements.

Specifications may be obtained at the Administrative Offices, 4 North Lowell Road, Windham, NH. Bids are due by April 28, 2020 at 2:00 PM, and will be awarded by the Board of Selectmen at their meeting on May 4, 2020.

The Town reserves the right to reject any and all bids, to award bids in whole or in part, waive technicalities or informalities, and to accept any bid deemed to be in the best interest of the Town of Windham.

See: Attachment A

BID SPECIFICATIONS

RAIL TRAIL PAVING IMPROVEMENT PROJECT

SECTION I - GENERAL REQUIREMENTS

- A. Bids for the Rail Trail Paving Improvement Project must be submitted to the Town Administrator, Town of Windham, NH, by mail to 3 North Lowell Rd, Windham, NH 03087, **TO ARRIVE NO LATER THAN 2:00PM on April 28, 2020**. Bids are to be submitted in a sealed envelope clearly marked ***Rail Trail Paving***. A bidder may attach any explanatory materials, brochures, or other documents that it may feel of use in the presentation of its bid.

Bids will be publicly opened and read at this time by the Town Administrator or designee and will be publicly awarded at the Board of Selectmen regularly scheduled meeting on May 4, 2020.

The Town will not be responsible for late mail deliveries and no Bid will be accepted if received after the time stipulated above. No facsimile Bids will be accepted. Any unopened Bids will be returned to the vendor.

All inquiries and correspondence regarding the bid documents shall be directed to David Sullivan at townadmin@windhamnh.gov or to Mark Samsel, Rail Trail Committee, by phone at (603) 545-7217 or email marksamsel@hotmail.com.

- B. All bids shall be valid for at least sixty (60) days from the due date. No bid may be withdrawn prior to sixty (60) days from the due date. The Town may request additional information after the bid opening.
- C. The Town is seeking a single turnkey bid for the renovation, and construction of the proposed work. However, the Town will accept separate contracts for subcontractors under these specifications, if one company agrees to oversee and accept the responsibility for all work.
- D. Contractors may submit multiple Bids. Each Bid will be evaluated separately.
- E. The Town reserves the right to reject any and all Bids, either in whole or in part; to waive any defects, informalities and/or irregularities in Bid responses; to accept substitutions or exceptions to these requirements; to negotiate with the successful vendor; and to otherwise act as shall be determined by the Board of Selectmen to be in the best interest of the Town.
- F. The Town of Windham is a Tax Exempt organization.

SECTION II - SCOPE OF WORK

The Windham Rail Trail section between North Lowell Road and Roulston Road was completed in 2009. The paved width of the path is 10ft with one side surfaced with 4' of stone dust and the other with 6" gravel edge.

From a maintenance perspective, the most challenging section of the trail is a 1,800 foot stretch called the "rainforest" that runs through cut ledge; a beautifully lined cut of 35 – 40 foot rock wall. Because of the challenge of the cut through ledge, a high water table, and difficult maintenance of inadequate ditch lines and remaining stone left from past fiber optic work, this section is in need of re-paving. Freezing of the base with a high water table has caused frost heaves which remain year round because of the size of rocks and lack of proper drainage.

This project involved replacing the 1800LF section of the "rain forest". Contractors interested in being considered for this project will be expected to perform the following tasks as outlined below and consistent with the Reconstruction Drawing as depicted in Attachment A.

- Trim and removal of brush, grubbing, and removal of topsoil, organic fill and unsuitable material.
- Reclaim existing 1,800 LF of multi-use path (MUP).
- Remove and stockpile reclaim from MUP.
- Remove large boulders projecting from ground surface.
- Install 1,800' of underdrain (UD) 20" minimum below subgrade of 6" minus crushed ledge (along opposite side of fiber optic).
- Furnish, install and compact a 12" thick layer of 6" minus crushed ledge over entire length of MUP. Blend back to grade at each end starting 100' prior to beginning or ending point.
- Install previously stripped reclaim on MUP 1' thick by 12' wide.
- Fine grade and 1 1/2" binder pavement by 10' wide.
- Grade and construct ditch line to allow all surface water to drain.
- Sweep and place 1" top pavement by 10' wide.
- Place gravel shoulder 1' wide along each side of MUP level with top paving.
- Loam and seed all other areas disturbed.

Crushed ledge quantity – $1,800 \times 15' \times 1" / 27 = 1000$ cubic yards

Note – #1 - The Trail will be closed during construction.

Note - #2 – The work needs to be completed between June 14, 2020 and September 28, 2020 or after September 28th due to planned committed usage.

SECTION III - EVALUATION PROCESS

The evaluation process will include each bid being reviewed by the members of the Rail Trail Committee and the General Services Director. Their final recommendation will be submitted to the Town Administrator and Board of Selectmen for their approval.

Vendors' bids will be evaluated against specifications as presented in this document. No award will be made to any vendor who can not satisfy the Board of Selectmen that they have sufficient ability and experience in this class of work and sufficient capital and plan to enable them to prosecute and complete delivery of the services successfully within the time frame defined herein. The Board's decision or judgment shall be final, conclusive, and binding.

SECTION IV – TIME TABLE

The following schedule shall be adhered to under these specifications:

Bid Solicitation	April 3, 2020 to April 28, 2020
Due Date for Bids	April 28, 2020
Bid Opening	April 28, 2020
Bid Award	Anticipated May 4, 2020
Project Completion	September 28 th or sooner

SECTION V - PERFORMANCE BOND

The Town will require the vendor to post a performance bond, at the time of bid award, for the full value of the contract if it exceeds \$35,000.

SECTION VI - PAYMENT TERMS

The successful bidder will be paid in installments, based upon a mutually agreed upon schedule.

SECTION VII – INSURANCE

1. **Worker's Compensation Insurance:** The contractor shall purchase and maintain such insurance as necessary to protect them from claims under worker's compensation acts, and for any claims for damages for personal injury, including death, which may arise from operations under this contract and in case any such work is sublet, the contractor shall require the subcontractor similarly to provide like insurance for all of the latter's employees to be engaged in such work.
2. **Public Liability and Property Damage Insurance:** The contractor shall purchase and maintain such public liability and property damage insurance as shall protect them and any subcontractor performing work covered by this bid from claims for damage for personal injury, including accidental death, as well as from claims for property damage, real or personal, to property owned or in the custody of private individuals, firms, or

corporations, or associations and to property owned by, or in the custody of the State, which may arise from operations under this bid by themselves or any subcontractor or by anyone directly or indirectly employed by the contractor.

3. **Certificates:** The contractor shall file preliminary certificates with the bid submission showing that the above insurance has been purchased. The adequacy of protection shall be subject to the approval of the Board of Selectmen

SECTION VIII : NON COLLUSION CLAUSE

“The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word “person” means any natural person, joint venture, partnership, corporation or other business or legal entity. Further, I certify that the items to be supplied by my firm will meet or exceed the specifications as listed in this request for bid.”

FIRM: _____ SIGNATURE: _____

_____ NAME (PRINT): _____

_____ TITLE: _____

TELEPHONE: _____ DATE: _____

BID FORM

Rail Trail Paving Project:

Total bid price for services as outlined in “Scope of Work”: \$ _____